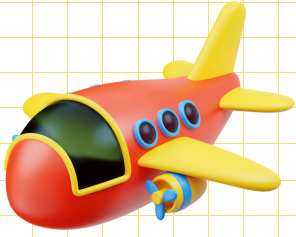


# Holidays during term time: What the new rules mean for me



From September 2024, the new National Framework for issuing penalty notices will apply.



**As a school, we fully appreciate the financial difficulties that some parents face when booking holidays, particularly during school holidays.**

**However, school is duty bound to comply with the regulations set by the local authority and national protocols.**

**A Fixed Penalty Notice (FPN) is a fine which may be issued for taking children out of school during term time for the purpose of leisure or recreation.**



## Second Offence

(Within 3 years of the first offence)

Where it is deemed appropriate to issue a second Penalty Notice to the same parent for the same pupil within 3 years of the first notice. The second Penalty Notice will be charge at:

£160 per parent, per child paid within 28 days  
(Unpaid Penalty Notices after 28 days may result in a prosecution)

**Example: We are a family of 2 children and 2 parents.**

Child 1	child 2	Parent 1	Parent 2	
£160	£160	£320	£320	= £640

The 10 school week period may span different terms or school years (e.g. 2 sessions of unauthorised absence in the Summer Term and a further 8 within the Autumn Term).

## First Offence

The first time a Penalty Notice is issued for a Term Time Holiday or Irregular School Attendance, the Penalty Notice will be charged at:

£160 per parent, per child paid within 28 days.  
Reduced to £80 per parents, per child if paid within 21 days

**Example: I'm a single parent of 2 children and we want to go on holiday for a week in term time.**

Your holiday will not be authorised and you should speak to school before booking because your child will miss 5 school days, you will be issued a penalty notice fine.

Child 1	child 2	Parent
£160	£160	£320



The initial fine is £320 but if paid within 21 days it will be reduced to £160

## Third Offence

(Within 3 years of the First Offence)

The third time that an offence is committed for either a term time holiday and/or irregular attendance, a Penalty Notice will not be issued. The case may be proceeded straight to prosecution/court.

The 3 year period can cover primary and secondary school periods eg: first offence in year 5 of primary and 2nd offence in year 7.



For more information:  
[www.cheshirewestandchester.gov.uk/residents/education-and-learning/early-years-and-childcare/education-welfare-service/fixed-penalty-notices/taking-children-on-holiday-during-term-time](http://www.cheshirewestandchester.gov.uk/residents/education-and-learning/early-years-and-childcare/education-welfare-service/fixed-penalty-notices/taking-children-on-holiday-during-term-time)

